

Privacy Statement

Introduction

As from 25/05/2018, the new Regulation (EC) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, repealing directive 95/46/CE (Data Protection Regulation), will apply.

The IA|BE undertakes to protect the personal data of its members and to deal with them in a fully transparent way, in strict compliance with the personal data legislation in force.

The present Privacy Statement (hereafter, the « Privacy Statement ») describes the personal data which are collected, how they are used, their retention period, as well as your privacy rights.

1. Personal data collection and access

The IA|BE is responsible for handling the available personal data:

IA|BE
Boulevard Roi Albert II 4
1000 Bruxelles
contact@iabe.be

The recipient and sub-contractor of the personal data is the Secretariat of the IA|BE.
The access to the personal data is restricted to the persons who need these data for the performance of their duties.

The IA|BE website can mention links to third party websites (event organisers, ...).
The conditions of use of these websites do not fall within the scope of this Privacy Statement, nor within the IA|BE's responsibility.

2. The personal data

2.1. Which data?

The IA|BE collects your personal details:

- 1) First name and Name
- 2) E-mail 1
- 3) E-mail 2
- 4) University actuarial studies and previous studies

- 5) Graduation year actuarial studies
- 6) Language
- 7) Employer's name
- 8) Professional interests' areas

The IA|BE will also store the following data (if necessary):

- 1) IA|BE admission date
- 2) ID
- 3) Membership category (candidate member, effective member, ...)
- 4) Information related to the payment of membership fees (amount, payment date)
- 5) Information related to attendance at events to be paid for and to invoices settlement (Seminars, CPD trainings, ...)
- 6) CPD information CPD (CPD-Pass, CPD-History, attendance at a session of the Deontological Code).

2.2 When and how are the personal data collected?

The IA|BE can collect personal data in the following situations:

- 1) When you apply for membership;
- 2) When you provide us with data within the scope of a registration for a training, a seminar, a general meeting, a social event;
- 3) When you subscribe to our Newsletter;
- 4) When you browse our website.

3. Processing personal data

IA|BE processes your personal data for different purposes.

For each process, e.g. when registering for a seminar or when subscribing to information sent by email, only personal data for which you have given your consent, and which are relevant for the intended purpose will be processed.

The IA|BE may process your personal data to take decisions based on your profile, e.g. for sending targeted mailings based on your interests.

The IA|BE will also use your personal data for statistical purposes. As far as possible, we will use data that has been rendered anonymous or where pseudonyms have been used.

4. Rights

You have the following rights:

4.1 Right of refusal

You have the right to refuse to communicate personal data. This refusal will bring consequences on, among other things, receiving information, ...

4.2 Right of access

You have an access right on data referring to you. You can ask the Secretariat of the IA|BE for

- The purposes of the intended processing of your data;
- The data retention period;
- Information about the rights that can be exercised (rectification, deletion, ...)

4.3 Right of rectification

If you find out that your data is inaccurate or incomplete, you can personally correct a limited number of items on the IA|BE website. The other data will be corrected by the IA|BE Secretariat upon request.

4.4 Right of deletion

You have the right to ask for deleting your personal data. This deletion will bring consequences on, among other things, receiving information, ...

4.5 Right of opposition

You have the right to object at any time to the processing operations of your personal data.

4.6 Right to restrict the processing

You have the right to ask for restricting the processing operations of your personal data.

4.7 Right to withdraw your consent

When the processing of your personal data is based on your consent, you can at any time withdraw your consent.

4.8 Right of portability

You have the right to obtain your personal data or have them transmitted to an authority of your choice, where technically feasible.

4.9 Exercising your rights

To exercise your rights, send a dated and signed request by mail or email and enclose a photocopy (both sides) of your ID card to:

IA|BE
Boulevard Roi Albert II 4
1000 Brussels
E-mail: contact@iabe.be

If you think it appropriate, you also have the right to file a complaint with the Data Protection Authority at the following address:

Rue de la Presse 35
1000 Brussels
Tel: +32 2 274 48 00
E-mail: commission@privacycommission.be

5. Retention period of personal data

The IA|BE will store your personal data as long as necessary for the intended purposes of processing. Concretely, all your data – excepted the data related to your attendance at CPD trainings – will be retained as long as you are a member of the IA|BE

The data related to your attendance at CPD trainings – except for the information with regard to the payment of your attendance at events to be paid for – will be stored for a period of 4 years.

6. Cookie policy

If you browse the IA|BE website or if you use one of our mobile applications, you can choose whether you accept cookies or not, and if appropriate, the other technological means which collect data and information related to your data browsing habits.

7. Availability of the Privacy Statement

The latest Privacy Statement release is available on the IA|BE website: www.iabe.be.